

PEACE LIBRARY SYSTEM
BOARD MEETING
VIA ZOOM
November 28, 2020

PLACE: Virtual Meeting

TIME: 10:30 A.M.

PROPOSED AGENDA

1. CALL TO ORDER & ROLL CALL
2. APPROVAL OF AGENDA
3. ELECTION OF COMMITTEE MEMBERS AND OFFICERS
 - 3.1 Board and Committee Structure*
 - 3.2 Election of Executive Committee*
 - 3.3 Election of Chair and Vice-Chair*
 - 3.4 Election of Personnel Committee*
 - 3.5 Election of Plan of Service Committee*
4. MINUTES OF SEPTEMBER 12, 2020 MEETING*
5. BUSINESS ARISING FROM MINUTES
 - 5.1
6. REPORTS
 - 6.1 CEO's*
 - 6.2 Chair's
 - 6.3 Technical Services*
 - 6.4 Information Technology (IT) Services*
 - 6.5 Consulting Services*
 - 6.6 The Alberta Library (TAL)
 - 6.7 Alberta Library Trustees Association (ALTA)
 - 6.7a ALTA Fee Increase*
 - 6.8 The Regional Automation Consortium (TRAC)
7. EXECUTIVE/FINANCE COMMITTEE
 - 7.1 Minutes of October 24, 2020, Meeting*
 - 7.2 Financial Statement – September, 2020*
 - 7.3 Revised Confidentiality Policy (*see Motion E20-069*)*
 - 7.4 Revised Health and Safety Policy (*see Motion E20-070*)*
 - 7.5 Review Environmental Practices Policy (*see Motion E20-071*)*
 - 7.6 Revised Records Management Policy (*see Motion E20-072*)*
 - 7.7 Revised Materials Selection & Acquisition Policy (*see Motion E20-073*)*
 - 7.8 Revised Resources Lent to Libraries Policy (*see Motion E20-074*)*

- 7.9 Revised Legislative Bylaws (*see Motion E20-075*)*
- 7.10 Financial Forecast to December 31, 2020*
- 7.11 Draft 2021 Operating Budget (*see Motion E20-077*)*
- 7.12 Transfers from Reserves for 2020*
- 7.13 Draft 2021 Capital Budget (*see Motion E20-079*)*

8 PLAN OF SERVICE COMMITTEE

- 8.1 Draft Minutes of the September 12, 2020 Meeting
- 8.2 Plan of Service 2019-2021, 2019 Progress & Timeline Revisions

9. PERSONNEL COMMITTEE

- 9.1 Draft Minutes of the October 24, 2020 Meeting*

10. NEW BUSINESS

- 10.1 Public Library Services Branch Update*
- 10.2 Stronger Together Virtual Conference Wrapup Report*

11. CORRESPONDENCE

- 11.1 Alberta Public Library Services Branch – System Operating Grant*
- 11.2 Alberta Public Library Services Branch – 2019-2020 Indigenous Populations Grant*
- 11.3 Letter~ Philippa O’Mahony, Town of McLennan Representative*
- 11.4 PLS News & Notes – Winter 2020**

12. MEMBERS’ BUSINESS/ROUND ROBIN

13. NEXT MEETINGS

- Executive: January 23, 2021 (TBA)
- Board: February 27, 2021 (TBA)
- Executive: April 17, 2021 (TBA)
- Board: May 29, 2021 (Grande Prairie)
- Executive: July 24, 2021 (TBA)
- Board: September 18, 2021 (TBA)
- Executive: October 23, 2021 (TBA)
- Board/Christmas Party: November 27, 2021 (Grande Prairie)

14. ADJOURNMENT

***Documents included**
****Document to be mailed out following meeting**