

PEACE LIBRARY SYSTEM  
**BOARD MEETING**  
November 26, 2016

PLACE: Peace Library System  
8301 – 110 Street, Grande Prairie

TIME: **10:30 A.M.**

**PROPOSED AGENDA**

1. CALL TO ORDER & INTRODUCTIONS
2. APPROVAL OF AGENDA
3. PEACE LIBRARY SYSTEM ORIENTATION
4. MINUTES OF SEPTEMBER 17, 2016 MEETING\*
5. BUSINESS ARISING FROM MINUTES
6. REPORTS
  - 6.1 Director's\*
  - 6.2 Chair's
  - 6.3 Technical Services\*
  - 6.4 Information Technology (IT) Services\*
  - 6.5 Consulting Services\*
  - 6.6 The Alberta Library (TAL)
  - 6.7 Alberta Library Trustees Association (ALTA)
  - 6.8 The Regional Automation Consortium (TRAC)\*\*
7. COMMITTEES
  - 7.1 Executive/Finance
    - 7.1.1 Minutes of October 22, 2016, Meeting\*
    - 7.1.2 Financial Statement – September, 2016\*
    - 7.1.3 Revised Purchasing Policy (*see Motion E16-041*)\*
    - 7.1.4 Rescind Provision of Multilingual Materials Policy (*see Motion E16-042*)\*
    - 7.1.5 Revised Provision of Library Materials to Persons Unable to Use Conventional Print Materials Policy (*see Motion E16-043*)\*
    - 7.1.6 Revised Alberta Library (TAL) Card Policy\*
    - 7.1.7 Revised Allotment Fund Policy (*see Motion E16-045*)\*
    - 7.1.8 Revised Staff Travel Policy (*see Motion E16-050*)\*
    - 7.1.9 Revised Workplace Health & Safety Policy (*see Motion E16-51*) \*
    - 7.1.10 Financial Forecast to December 31, 2016\*
    - 7.1.11 Draft 2017 Operating Budget (*see Motion E16-054*)\*
    - 7.1.12 Transfers from Reserves for 2016 (*see Motion E16-055*)\*
    - 7.1.13 Draft 2017 Capital Budget (*see Motion E16-056*)\*
    - 7.1.14 2017 Organizational Meeting (*see Motion E16-057*)\*
    - 7.1.15 2017 Board/Staff Christmas Party

- 7.2 Plan of Service
  - 7.2.1 Minutes of the September 17, 2016 Meeting\*
- 7.3 Personnel
  - 7.3.1 Minutes of the October 1, 2016 Meeting\*
- 7.4 County of Northern Lights Advisory Committee
  - 7.4.1 Minutes of the October 3, 2016 Meeting\*
- 7.5 Clear Hills County Advisory Committee
  - 7.5.1 Minutes of the October 5, 2016 Meeting\*
- 7.6 Municipal District of Greenview Advisory Committee
  - 7.6.1 Minutes of the October 6, 2016 Meeting\*
- 7.7 Municipal District of Spirit River Advisory Committee
  - 7.7.1 Minutes of the October 12, 2016 Meeting\*
- 7.8 Northern Sunrise County Advisory Committee
  - 7.8.1 Minutes of the October 17, 2016 Meeting\*
- 8. NEW BUSINESS
  - 8.1 AUMA/AMSC Resolutions Regarding Borrowing Power for Library Systems\*
  - 8.2 Indigenous Grant Report\*\*
- 9. LONG SERVICE AWARDS
  - 5 years: Dollie Anderson  
Brenda Kerr
  - 30 years: Philippa O'Mahony
- 10. CORRESPONDENCE
  - 10.1 Alberta Municipal Affairs – Minister's Awards for Excellence in Public Library Service\*
  - 10.2 Alberta Municipal Affairs – Media Release Regarding Indigenous Populations Grant\*
  - 10.3 PLS News & Notes – Winter 2016\*\*
- 11. MEMBERS' BUSINESS/ROUND ROBIN
- 12. NEXT MEETINGS
  - Executive: February 25, 2017 (Fairview)
  - Board: March 25, 2017 (Grande Prairie)
  - Executive: April 22, 2017 (Hythe)
  - Board/AGM: May 13, 2017 (Grande Prairie)
  - Executive: August 19, 2017 (TBA)
  - Board: September 16, 2017 (Peace River)
  - Executive: September 30, 2017 (TBA)
  - Board/Christmas Party: November 25, 2017 (Grande Prairie)
- 13. ADJOURNMENT

\*Documents included  
\*\*Documents to be provided at meeting