



# Board Meeting Highlights November 25, 2017

*This summary is designed to keep you informed about Peace Library System (PLS) activities and Board decisions. It is distributed to member councils, library boards and the PLS Board of Directors after each Board meeting.*

At the annual Organizational Meeting, elections were held for the Executive, Personnel, and Plan of Service Committees. Veronica Bliska (MD of Peace) was elected Chair of the Board and Carolyn Kolebaba (Northern Sunrise County) as Vice-Chair for 2017-2018.

The Board reviewed the 2017 financial forecast. A surplus of about \$163,000 is anticipated, largely due to temporary staff vacancies and a delay in implementing new library websites. Surplus funds will be transferred to capital reserves, with \$50,000 earmarked for website development.

The Board approved the 2018 Operating Budget, which supports the 2016-2018 *Plan of Service*. The budget includes an emphasis on technology training and marketing assistance for member libraries, new websites for PLS and 42 member libraries, and a number of strategies to extend library services to Indigenous communities. It also includes significant building improvements tied to a special provincial infrastructure grant.

The 2018 Capital Budget was approved. It includes the purchase of staff computers, core switches, staff room furniture, workstation chairs, and small building upgrades.

The Board received a report on outreach to Indigenous communities. Many member libraries are making strong efforts to attract Indigenous patrons and raise awareness of Indigenous culture through special collections, new programs and other initiatives.

Revisions to the following policies were approved: Internet & Electronic Mail Acceptable Use; Data Security; IT Services for Member Libraries; Health and Safety; Working Alone; Orientation & Continuing Education for Library Service Points; and Finance Policy for Library Services Points. Two new policies for library services points were approved – Loan of Resources, and Provision of Library Services to Persons Unable to Use Conventional Print Materials.

The Director confirmed two new senior management appointments. Katherine Wiebe, Consulting Services Manager, has been appointed as Assistant Director. Janet Ayles, IT Services Manager, has assumed the role of IT and Technical Services Manager, overseeing both departments.

Beaverlodge Public Library and Elsworth Community Library were the recipients of Excellence in Library Service awards at the annual Rural Libraries Conference.

### Present:

- |                         |                                      |
|-------------------------|--------------------------------------|
| Carolyn Kolebaba, Chair | Northern Sunrise County              |
| Gena Jones              | Town of Beaverlodge                  |
| Lorrie Shelp            | Big Lakes County                     |
| Denise Joudrey          | Birch Hills County                   |
| Amber Bean              | Clear Hills County                   |
| Ray Skrepnek            | MD of Fairview                       |
| Lindsay Brown           | Town of Falher                       |
| Tammy Brown             | Grande Prairie Public Library        |
| Linda Waddy             | County of Grande Prairie             |
| Roxie Rutt              | MD of Greenview                      |
| Dennis Sukeroff         | Town of Grimshaw                     |
| Beth Gillis             | Town of High Level                   |
| Camille Zavisha         | Village of Hines Creek               |
| Brad Pearson            | MD of Lesser Slave River             |
| April Doll              | Town of Manning                      |
| Philippa O'Mahony       | Town of McLennan<br>(Teleconference) |
| Cheryl Novak            | Village of Nampa                     |
| Belinda Halabisky       | County of Northern Lights            |
| Brendan Powell          | MD of Opportunity                    |
| Reta Nooskey            | Paddle Prairie Métis Settlement      |
| Elaine Manzer           | Town of Peace River                  |
| Sandra Eastman          | MD of Peace                          |
| Joanne Chelick          | Village of Rycroft                   |
| Clinton Froehlick       | Town of Sexsmith                     |
| Harry Ezio              | Town of Spirit River                 |
| Elaine Garrow           | MD of Spirit River                   |
| Raoul Johnson           | MD of Smoky River                    |
| Anna Underwood          | Town of Wembley                      |

### Regrets

- |                  |                        |
|------------------|------------------------|
| Lisa Johnson     | Village of Berwyn      |
| Nicole Halvorson | Town of Fairview       |
| Chris Thiessen   | City of Grande Prairie |
| Chris Mitchell   | Town of Rainbow Lake   |
| Joy McGregor     | Town of Slave Lake     |
| Tanya Boman      | Town of Valleyview     |
| Vacant           | Village of Donnelly    |
| Vacant           | Village of Girouxville |

### Absent:

- |                |                      |
|----------------|----------------------|
| Brenda Burrige | Town of Fox Creek    |
| Donna Deynaka  | Town of High Prairie |
| Lyle Sipe      | Village of Hythe     |
| John Moen      | Saddle Hills County  |

*Connecting libraries, people and resources  
through teamwork, technology and training*

**Quick Facts 2017**  
**Population Served: 166,637**  
**Members: 38 municipalities & 1 Métis Settlement**  
**Member Public Libraries: 45**  
**Contracting Schools: 51**  
**Director: Linda Duplessis**