

PEACE LIBRARY SYSTEM		SCHOOL SERVICES	
CATEGORY:	Programs and Services	POLICY:	S7-22
DATE APPROVED:	February 2023	REVIEW IN YEAR:	2028

The Peace Library System offers a number of library services on a fee-for-service basis to school divisions and individual schools within school divisions located in northwestern Alberta. No provincial funding is provided to support regional library services for school libraries, and as a result, the Peace Library System offers school library services on a cost recovery basis.

In order to gather input from contracting schools and school divisions regarding System services, a School Advisory Committee meets with System staff once a year.

Fees for Service Packages

Two packages of library services have been developed to meet the needs of different schools – the Seed Package and a fee-for-service model.

GST is chargeable on all goods and services provided by the Peace Library System.

The Seed Package of technical services (purchasing, cataloguing, processing, and delivery of library materials) has a base fee of \$10 per pupil. School jurisdictions wishing to spend more money on the acquisition of library materials may do so. The base fee and any additional funds are apportioned according to a 69:31 ratio. Sixty-nine per cent of the fee is allocated to the raw cost of books and other library materials and is placed in the school's allotment fund, and 31 per cent is allocated to obtain, catalogue, process, pay for, and deliver those materials to the school jurisdiction. The Seed Package includes an orientation for each new school library manager. The minimum fee for the Seed Package is \$200 per school jurisdiction.

User-Pay Services (GST not included)

A. Automation

School libraries co-located with public libraries may subscribe to the public library integrated library system (ILS). They will be charged a maintenance fee of \$980 per year per school, which covers system administration, maintenance of licenses and profiles, and technical support. This fee is subject to change should the ILS costs increase.

B. PLS Sponsored Conference

Registration Fees for Schools Purchasing System Services:

1 Day	\$100
2 Days	\$125

